



Role description for an Assistant Beaver Scout Leader

Title: Assistant Beaver Scout Leader

Outline: Support the operation of the Beaver Section. In particular, the planning and delivery of the Balanced Programme, with the help of other Beaver Scout Leaders, Assistant Beaver Scout Leaders, Colony Assistants and Young Leaders as appropriate. Beaver Sections meet weekly during term time on either Monday or Friday evenings and will also undertake occasional trips or activities at the weekend.

Responsible to: Group Scout Leader.

Appointment requirements: Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies). During the five months of provisional appointment the relevant Getting Started modules must be completed and a Wood Badge must be completed within three years of full appointment, as well as ongoing safeguarding and safety training.

The responsibilities of the Assistant Beaver Scout Leader:

- Delivery of a Balanced Programme
 - Support the delivery of a safe, exciting and stimulating Balanced Programme for the Beaver Section taking into account the needs, interests and abilities of the young people.
 - Support the safe delivery of the programme in accordance with the Policy, Organisation and Rules (POR) of The Scout Association.
 - Ensuring that every young person in the Section has the opportunity to attend at least one nights away experience each year.
 - Actively support and promote the achievement of badges and awards, in particular the Chief Scouts Award.
 - Actively work with other adults in the Group to support and promote Group or multi-section activities and events.
 - Agree how you can support the Section Leader to ensure regular opportunities are provided for young people to express their views on the programme and running on the Section, and that those views are taken into account (for example using Log Chews, or any other method).
 - Actively support the Section Leaders to promote the Moving On from Section to Section.
- Operation of the Section
 - Agree responsibilities with the Section Leader(s), Assistant Section Leader(s), Section Assistants and parent helpers taking into account the development of the individual's leadership potential.
 - Ensure accurate records are kept of the Young People in the Section in accordance with the Data Protection Act and pass these records to the

Section Leader when the young person reaches the age to move up to the next Section.

- Make and maintain good relationships with parents/carers of the young people. This may include running a parent rota and/or inviting parents to support camps or other residential experiences.
- Wider Group Tasks
 - Follow the Group's financial procedures which must be in accordance with POR
 - Attend and contribute to relevant Group and District meetings. These may include meetings of the Group Council, Leaders' meetings (at Group, District or County/Area/Region level), and AGMs

Some of the tasks for which the Assistant Beaver Scout Leader is responsible may be delegated to others in the Section, including other Beaver Scout Leaders, Assistant Beaver Scout Leaders and Colony Assistants

Skills for an Assistant Beaver Scout Leader

- No specific skills/qualifications required - full training and support given.
- Some experience of working with children/young people may be useful but not essential
- Talking to others
- Teamwork
- Creative
- Leadership

21 October 2015